

# OTTAWA 09 INTERNATIONAL ANIMATION FESTIVAL

## OFFICIAL RULES AND REGULATIONS

Send completed entry form and tapes to:  
OIAF 09, 2 Daly Ave. Suite 120  
Ottawa, ON K1N 6E2 Canada

**ADMINISTRATION:** The Ottawa International Animation Festival is organized by the Canadian Film Institute. It is dedicated to the promotion of the art of animation and to the recognition of animation excellence.

**OFFICIAL LANGUAGES:** The official languages of the Festival are English and French. If possible, submit your work with an English dialogue track or with English subtitles otherwise, please submit an English dialogue script.

**QUALIFICATION FOR ENTRIES:** Any frame by frame or computer-assisted animated film or video made for cinema, television or internet may be entered. Only works completed after June 15, 2008 will be accepted.

**TECHNICAL REQUIREMENTS:** Works submitted for selection can be presented on DVD in either NTSC or PAL. Entries to the New Media Competition may also be submitted on CD-ROM, DVD-ROM or website link in Flash format (SWF) ONLY.

**REGISTRATION AND DATES:** No registration fee is required. The entry form must be submitted online by 11:59 PM (Eastern Standard Time) on June 1st, 2009. The preview video must reach the festival office no later than June 15th, 2009 or it will not be considered. The entrant must include the director's biography, director's photo (300 dpi) and a minimum of 3 stills (300 dpi) from the film. These files can be uploaded online, submitted on CD-ROM or emailed to [entries@animationfestival.ca](mailto:entries@animationfestival.ca)

**DEADLINE FOR RECEIPT OF FILMS FOR SELECTION:** Copies of works submitted for selection must reach the festival office on or before June 15th, 2009. Works arriving after this date will not be accepted. Entrants are asked to include a copy of their confirmation email with the Entry ID when sending their preview DVD. Please ensure that your film is actually on the disc you have entered. Blank entries will not be considered.

### SEND PREVIEW DVDS AND ADDITIONAL DOCUMENTS TO:

OTTAWA INTERNATIONAL ANIMATION FESTIVAL  
Suite 120, 2 Daly Avenue, Ottawa, Ontario K1N 6E2 Canada  
[entries@animationfestival.ca](mailto:entries@animationfestival.ca)

**NOTE:** We cannot accept customs fees. Do not list a value higher than \$10.00 CDN on your entry package.

**SELECTION:** Each entry is considered for the Official Competition and the out-of-competition Showcase screenings. The Artistic Director will select the films in competition and showcase. Works will be judged within their category for conceptual, technical and aesthetic innovation and excellence. We understand that rejection can be difficult to take, but remember that we receive many entries and only take a fraction of those for competition.

**NOTE:** The Artistic Director reserves the right to switch a film's category if he feels the film is more suited for another category.

**NOTE:** DVDs submitted for selection will not be returned. All works submitted for selection will be made available to the general public during the span of the Festival for screening in the Animation Resource Library.

### IF YOUR WORK IS SELECTED...

**REQUIREMENTS:** Directors or Producers must provide standard 35mm film (optical soundtrack only) or a Betacam SP (NTSC only) tape for competition and showcase screenings. Some digital formats may also be accepted, and entrants with selected films will be contacted with further details regarding submitting digital files, if applicable. The Festival does not accept DVD or BetacamSP PAL as screening formats. If the Festival Office does not receive the required film or video copy in the proper format on or before August 15, 2009, the selected work will be withdrawn from the competition or showcase program.

**35MM FILM:** Selected films screening on 35mm film must also submit a backup version suitable for screening purposes. Backup copies are accepted in BetacamSP NTSC or digital files. Specifications for digital backups will be provided with selection announcements.

**NOTE:** The screening copy must have either an English dialogue track or have English subtitles. The entrant or producer must also provide an adequate supply of stills, negatives and documents to allow the festival to promote the film properly.

**TRANSPORTATION AND INSURANCE:** The Director/Producer is responsible for the transport costs, insurance charges and customs fees incurred when shipping material to the Festival. The Festival is responsible for the costs incurred with the return of material to the Director/Producer. However, due to budgetary limitations, the material will be shipped via SURFACE MAIL. Filmmaker's requesting the return of materials via courier must incur the cost themselves.

No entered material can be returned or loaned during the festival. Any filmmaker requiring his or her work for private use during the festival is asked to bring a separate copy. The Festival will be responsible for storage and insurance costs of the prints only between the time prints are taken into care and the time they are handed to the carrier. In case of loss or damage to a print, the obligation of the festival is limited to the replacement value.

### COMPOSITION OF PROGRAMMES FOR OFFICIAL COMPETITION:

The Artistic Director of the Ottawa International Animation Festival will define the order and composition of the programs presented in the Official Competition and the overall program schedule. Short programs submitted on BetacamSP NTSC or digital formats will be duplicated onto Competition-specific compilations for screening purposes only, and will not be made available beyond such purposes.

**INVITATIONS:** Invitations are given to filmmakers with films in competition. If a film is made by several directors, only one of the directors will be entitled to this hospitality. The invitation is intended solely for use by the director. The invitation is not transferable under any circumstances.

**ARTIST RENUMERATION:** Screening fees for independent and feature works shown in Competition or Showcase are limited to \$75. We reserve the right to screen films in Competition and Showcase three times (one Gala, two repeats) during the Festival, with a possible fourth screening if the film is selected as an award winner or Jury Prize. We cannot pay additional fees to distributors. Films in the Commissioned category do not receive a screening fee. One director from each film in Competition will receive complimentary accommodations for their own use, for the span of the Festival. All directors in Competition and Showcase will receive a complimentary pass for their own use.

**COMPETITION JURIES:** The Festival will have two juries: one international jury for the feature, school, new media, independent, student and commissioned competitions; and one Children's Jury comprised of 6-13 year olds to judge the Kid's Competition finalists. All members of the international jury will be closely connected with the art of animation. The jury members will elect a president at their first meeting. Productions produced or directed by members of the jury are not eligible for entry in the categories of the Official Competition. The decisions of the juries are final.

**FESTIVAL PRIZES:** The juries will present the following awards:

GRAND PRIZE for Best Animated Feature  
GRAND PRIZE for Best Independent Short Animation  
GRAND PRIZE for Best Student Animation  
GRAND PRIZE for Best Commissioned Animation

A prize will be awarded to the best entry in each of the Competition Categories. The juries, at their discretion, may also award additional special prizes. It is the jury's responsibility to decide which of the winning entries will be presented on the Festival's Closing Night.

**NOTE:** The juries have the right to withhold an award in any category where no entries, in the Jury's view, meet its standards for recognition.

**MENTIONS:** The producers and directors of award-winning films at OIAF should mention the prize obtained, the year and the name of OIAF in the credits of their film and on all related documentation.

**PROMOTIONAL USE OF WORKS:** Unless otherwise indicated on the entry form, the entrant grants the Festival the right to show, for TV publicity purposes only, up to 10% of the running time of my production to a maximum of three minutes. Any other proposed use outside of the Festival will be referred by the Festival to the producer for direct negotiation.

**FILM PRINT DONATIONS:** The OIAF welcomes the producers of prize-winning films and films in competition to donate a print of their films to the festival. These prints will be deposited within the Canadian Film Institute Film Archives.

**ACCEPTANCE OF REGULATIONS:** By agreeing to and/or submitting the entry form for the Ottawa 09 International Animation Festival, the participant accepts, without reservation, the terms of the present regulations as stated in this document.